



REQUEST FOR QUOTATIONS

FOR THE PROVISION OF:

Popkum Fire Hall addition septic system design service.

RFQ TITLE: Popkum Fire Hall Addition – Septic System Design Service

RFQ NUMBER: RFQ-26013

DATE ISSUED: May 1, 2026

CLOSING DATE: May 13, 2026

RFQ TITLE: Popkum Fire Hall Addition – Septic System Design Service	
RFQ NUMBER: RFQ-26013	DATE ISSUED: May 1, 2026

1.0 INTRODUCTION

The Fraser Valley Regional District (FVRD) provides fire protection service throughout eight electoral areas including Electoral Area D, encompassing the Community of Popkum. As the community grows, so too do the needs of the fire hall located at 10570 Popkum Road, Rosedale, BC. The current, three-bay hall was renovated in the early 90's to provide office and training space and the 40 year old building now requires significant expansion to allow for both operations and administration.

The FVRD plans to build a 5,000 square foot, two-storey, fire hall addition that will accommodate a twin bay, main floor and upper training room finished with the necessary office space, facilities and furnishing. In addition to new construction, the project will also provide for renovation of the current building's adjoining space. Luteyn Architecture Ltd. was engaged in 2025 to provide architectural services and draft plans have been completed.

The FVRD is requesting qualified contractors including Registered Onsite Wastewater Practitioners and/or professional engineers with proven capacity, capabilities and experience in septic system design, to provide a quotation on the form attached in Schedule B (the Quotation) in response to the following specifications.

2.0 SCOPE OF WORK

The septic system design and consultation services are framed on the project's following key attributes:

- Addition of new, two-storey structure south of existing building;
- interior renovations to existing building;
- redevelopment of entire site as per site plan including new parking areas and pull outs;
- other details shown in Architectural Plans included in Schedule A below; and
- Luteyn Architecture Ltd. will act as the project's Coordinating Registered Professional.

In addition to that above, the Scope of Work includes provision for the following:

- Review of schematic design;
- review of relevant shop drawings, change orders, site reports and commissioning documents;

- participation in a minimum of two design meetings prior to Building Permit application submission;
- design of a complete, onsite septic system suitable for current and projected sanitary flows; and
- signed and sealed, septic system plans for permitting and construction that meet all relevant, regulatory and health and safety requirements.

All work will be completed prior to August 31, 2026.

3.0 SITE VIEWING

Proponents are welcome to visit the building site. However, the fire hall's interior is not accessible for viewing. Individuals who choose to observe the site are requested to park at the side of the building and not in front of the bay doors.

4.0 SUBMISSION

One completed copy of the Quotation marked Popkum Fire Hall Addition – Septic System Design Service, RFQ-26013 should be delivered by hand, regular mail, courier or email before 1:00 pm on May 13, 2026 to:

Fraser Valley Regional District
Attn: Deanne Bozek, Protective Services Specialist
1 - 45950 Cheam Avenue
Chilliwack, BC, V2P 1N6
Email: fireservices@fvrld.ca

An electronic version is preferred (such as a PDF or Word file) either by email or delivered on a USB flash drive. Hard copies will also be accepted in person, through regular mail or by courier. Quotations received after the time specified above will not be considered. The FVRD reserves the right to cancel this RFQ for any reason whatsoever without any liability to any party for any claims of any kind whatsoever. All Quotations will remain confidential, subject to the statutory requirements for disclosure set out under the *Freedom of Information and Protection of Privacy Act*.

5.0 INQUIRIES AND ADDENDA

All inquiries regarding this RFQ should be directed to:
Dave Driediger, Manager of Regional Facilities
Telephone: 604-702-5095
Email: ddriediger@fvrld.ca

Any enquiries that are received by the FVRD and that affect this RFQ will be issued as addendum to all contractors that received the original RFQ. By delivery of a Quotation, the Contractor is

deemed to have received, accepted and understood the entire RFQ including any addenda. Any information regarding this RFQ obtained by a party from any source other than from the FVRD by way of addenda is not authorized and should not be relied upon.

6.0 NO CONTRACT

This RFQ is simply an invitation for quotations for the convenience of all parties and should not be construed as an intention by the FVRD to enter into contractual relations with any party submitting a Quotation. The FVRD will provide written notice of acceptance of a Quotation in the event that the FVRD seeks to acquire the Services and formalize a contract for that purpose. The FVRD may negotiate changes to any term of a Quotation for the purposes of finalizing a contract.

7.0 LIMITATION OF LIABILITY

By submitting a Quotation, each contractor irrevocably agrees that the FVRD shall not be liable to any contractor, proponent or any person whatsoever, for any claim of any nature (in contract, in tort, or otherwise), for any costs, expenses, compensation, damages, or anything whatsoever, including without limitation, costs and expenses associated with the Contractor's preparation and submission of their Quotation, their participation in this RFQ, for loss of revenue, opportunity or anticipated profit, arising in connection with their Quotation, this RFQ, any subsequent processes or opportunity, any contract, or any matter whatsoever.

8.0 CONFLICT OF INTEREST

Contractors shall disclose any potential conflict of interest and existing business relationship they may have with the FVRD, its elected or appointed officials or employees.

9.0 NO LOBBYING

Contractors and their agents are not permitted to contact any member of the FVRD Board of Directors or staff with respect to this RFQ, except as expressly provided for herein. Contractors will not offer entertainment, gifts, gratuities, discounts, or special services, regardless of value, to any employee or elected official of the FVRD. The FVRD reserves the right to disqualify any contractor from participation in this RFQ that acts in contravention of this requirement.

10.0 EVALUATION

The evaluation of Quotations received in response to this RFQ will be completed in accordance with the FVRD Purchasing and Procurement Policy.

Schedule A

*Architectural Plans

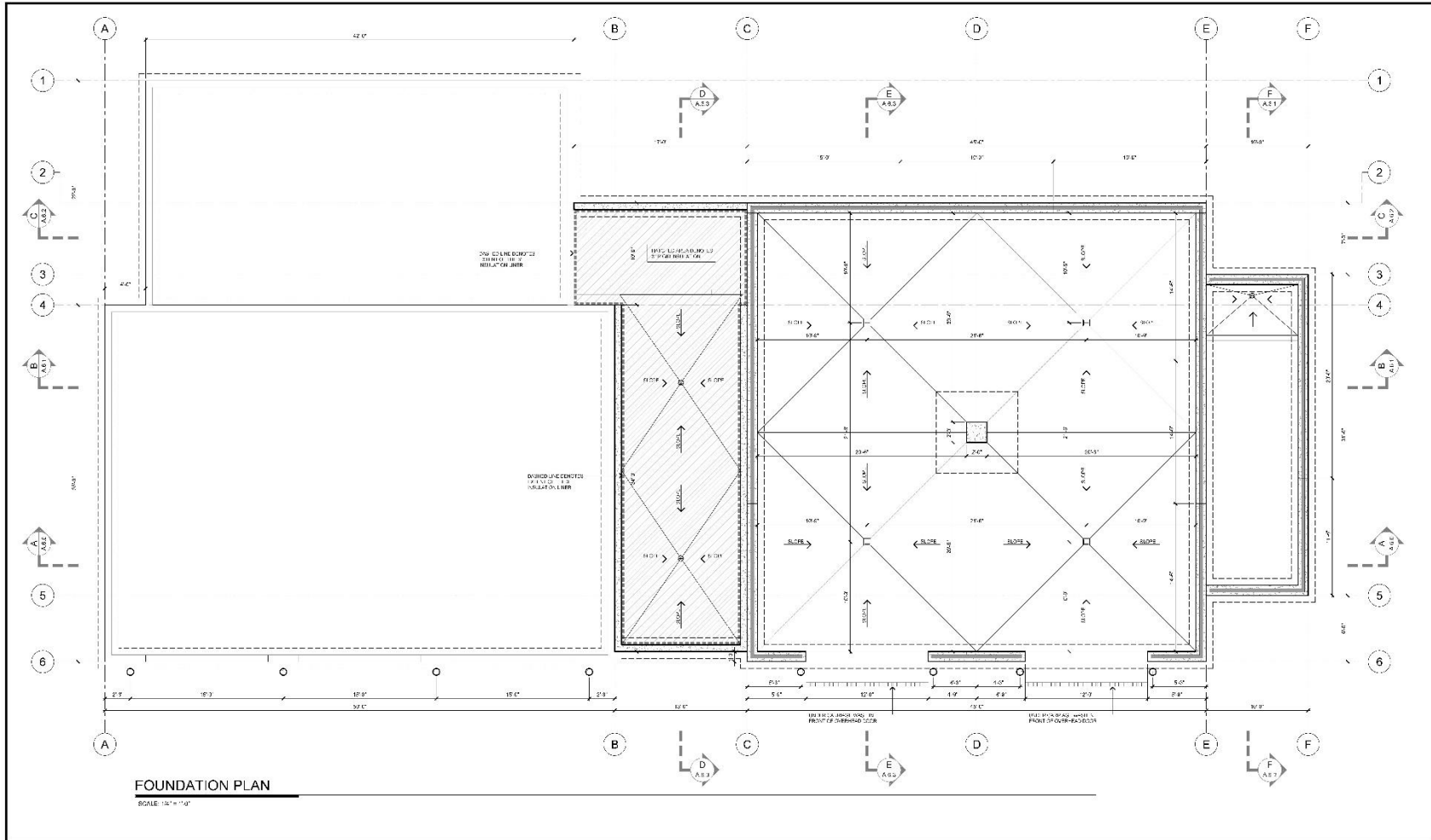


SCALE:

PROJECT REVISIONS (BY DATE):	DATE
1. REVISED TO REFLECT CHANGES TO THE ARCHITECTURAL PLANS	10/10/2020
2. REVISED TO REFLECT CHANGES TO THE ARCHITECTURAL PLANS	10/10/2020
3. REVISED TO REFLECT CHANGES TO THE ARCHITECTURAL PLANS	10/10/2020

PROJECT'S DRAWING TITLE:
POPKUM FIRE DEPARTMENT PLANS
10570 POPKUM RD N, ROSEDALE, BC
COVER SHEET
DATE: FEB. 2020 SCALE: 1/4" = 1'-0" L. NO.: FT2020





ARCHITECT :

1100 - 11th Street, Suite 201
 Vancouver, BC V5Z 1S2
 TEL: 604-271-2222
 WWW.LUTEYNT.COM

OWNER :

Fraser Valley Regional District
 4500 Highway 100, Suite 100
 Langley, BC V3A 9P6
 WWW.FVRD.BC.CA

PROJECT :

POPKUM Fire Hall
 10570 Popkum Rd.
 Popkum, British Columbia



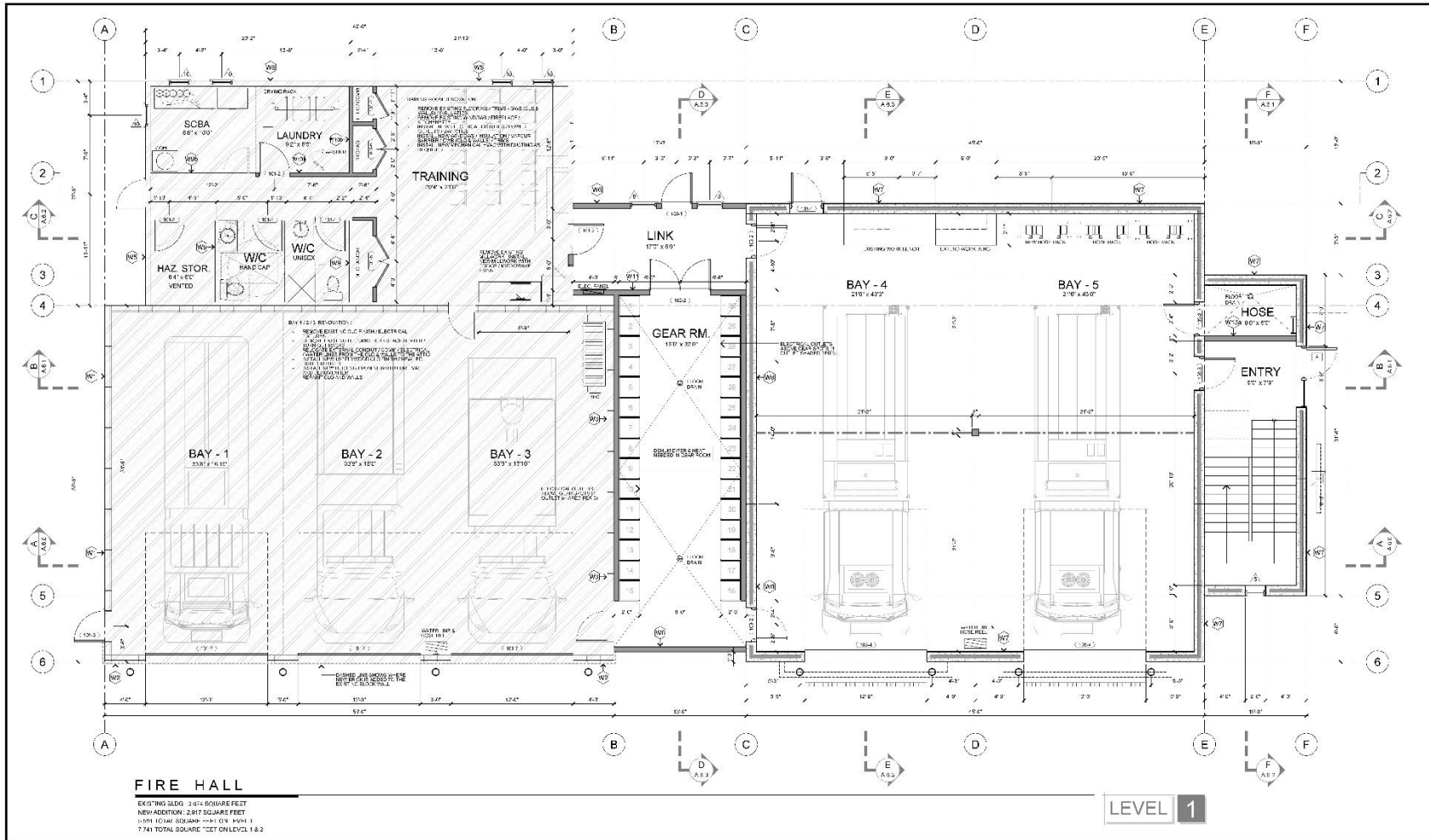
PROJECT REVISIONS	
NO.	DESCRIPTION
1	ISSUED FOR PERMIT
2	FOR OWNER REVIEW AND APPROVAL
3	FOR OWNER REVIEW AND APPROVAL
4	FOR OWNER REVIEW AND APPROVAL
5	FOR OWNER REVIEW AND APPROVAL
6	FOR OWNER REVIEW AND APPROVAL

PROJECT & DRAWING TITLE :

**POPKUM FIRE DEPARTMENT PLANS
 10570 POPKUM RD N, ROSEDALE, BC
 FOUNDATION PLAN**

DATE: FEB. 2025 DRAWN: 1/4/25 11/1/25 PTD/AS





ARCHITECT :
LUTEYNT
 ARCHITECTURE LTD
 1100 WESTERN BLVD. SUITE 200
 VANCOUVER, BC V6E 3K7
 TEL: 604.273.2111
 WWW.LUTEYNT.COM

OWNER :

Fraser Valley Regional District
 4500 GLENVIEW AVENUE
 STE 1000, VANCOUVER, BC V6X 1A6
 TEL: 604.273.2111
 WWW.FRASERV.DISTRICT.CA

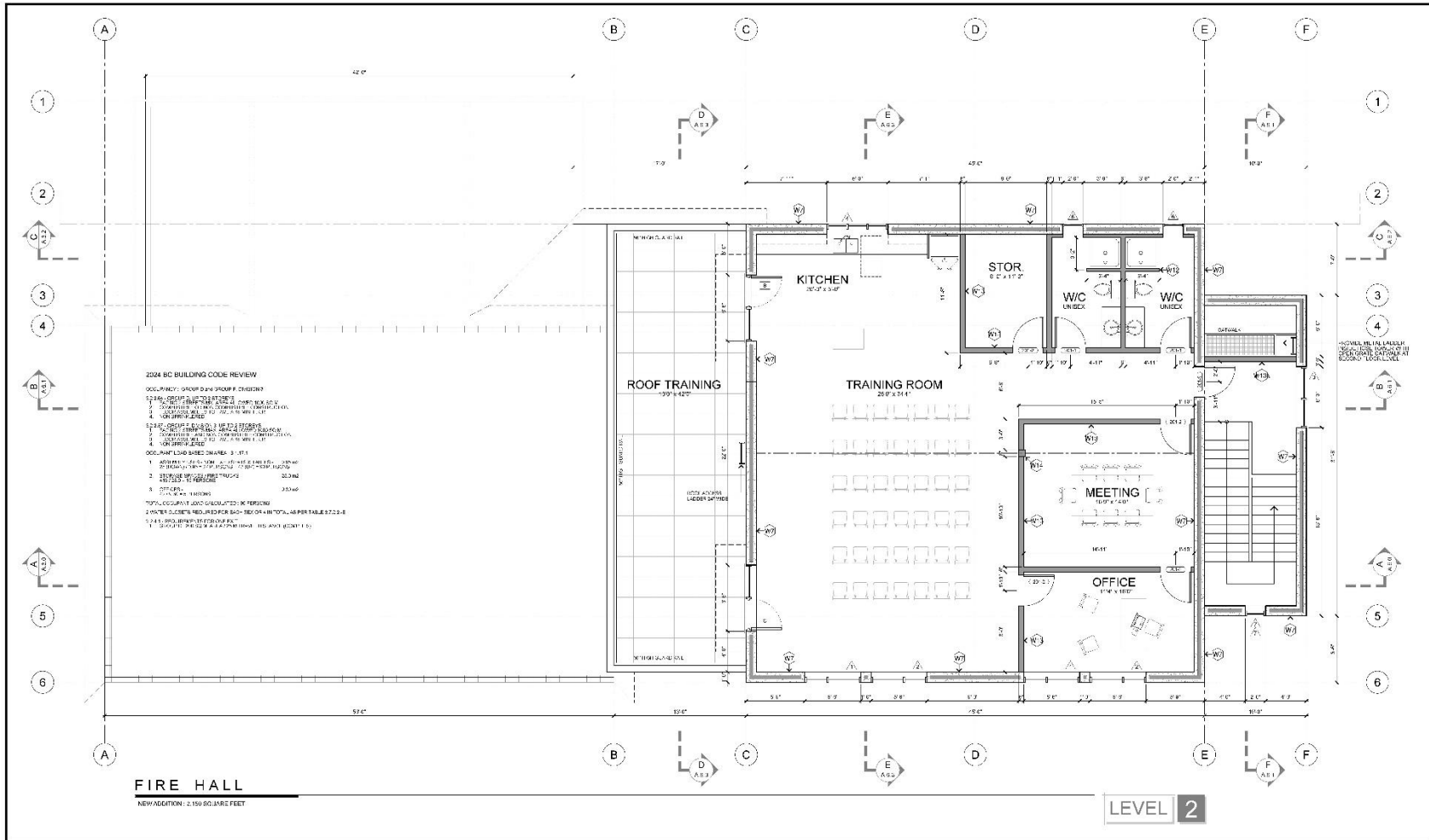
PROJECT :
POPKUM
 Fire Hall
 10570 Popkum Rd.
 Popkum, British Columbia

DATE: 01/14/2025

PROJECT REVISIONS	
NO.	DESCRIPTION
1	ISSUED FOR PERMITTING
2	FOR OWNER REVIEW AND APPROVAL
3	FOR PERMITTING

PROJECT & DRAWING TITLE:
POPKUM FIRE DEPARTMENT PLANS
 10570 POPKUM RD N, ROSEDALE, BC
 FLOOR PLAN - LEVEL 1
 DATE: FEB. 2025 SCALE: 1/8"=1'-0" DRAWING: PTD450
 PROJECT: 10570 POPKUM RD N, ROSEDALE, BC
 DRAWN BY: J. LUTEYNT
 CHECKED BY: J. LUTEYNT
 DATE: 02/10/2025





ARCHITECT: **LUTEYNT ARCHITECTURE LTD**
 1100 WEST 10TH AVENUE, SUITE 200
 VANCOUVER, BC V6H 3T7
 TEL: 604-275-1111
 WWW.LUTEYNT.COM

OWNER: **Fraser Valley Regional District**
 4500 WEST 10TH AVENUE, SUITE 200
 VANCOUVER, BC V6H 3T7
 TEL: 604-275-1111
 WWW.FRASERVLDIST.COM

PROJECT: **POPKUM Fire Hall**
 10570 Popkum Rd.
 Popkum, British Columbia

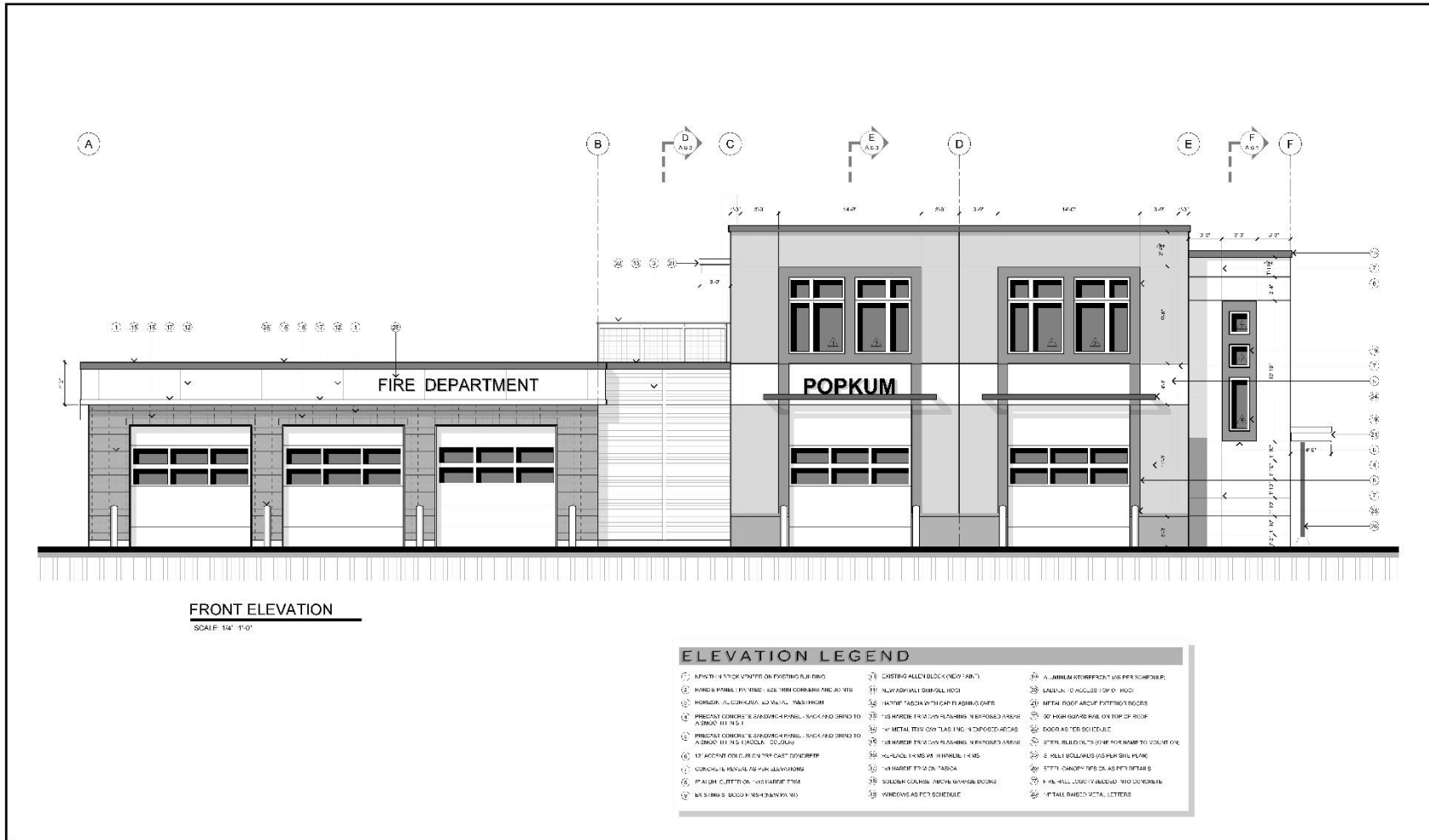
POPKUM FIRE & RESCUE
 10570 POPKUM RD
 POPKUM, BC V2Y 1A5
 TEL: 604-275-1111
 WWW.POPKUMFIRE.COM

NO.	REVISIONS	DATE

PROJECT & DRAWING TITLE:
**POPKUM FIRE DEPARTMENT PLANS
 10570 POPKUM RD N, ROSEDALE, BC
 FLOOR PLAN - LEVEL 2**

DATE: FEB. 2025 NORTH: 1/4"=1' 0" 11-1/2" X 16" PTD45





ARCHITECT :

 LUTEYNT ARCHITECTURE LTD
 1100 WEST 10TH AVENUE
 VANCOUVER, BC V6H 2G6
 TEL: 604-275-2222
 WWW.LUTEYNT.COM

OWNER :

 Fraser Valley Regional District
 4500 BURNHAMTHORPE AVENUE
 RICHMOND, BC V6X 4S6
 TEL: 604-273-2222
 WWW.FRASERVAD.COM

PROJECT :

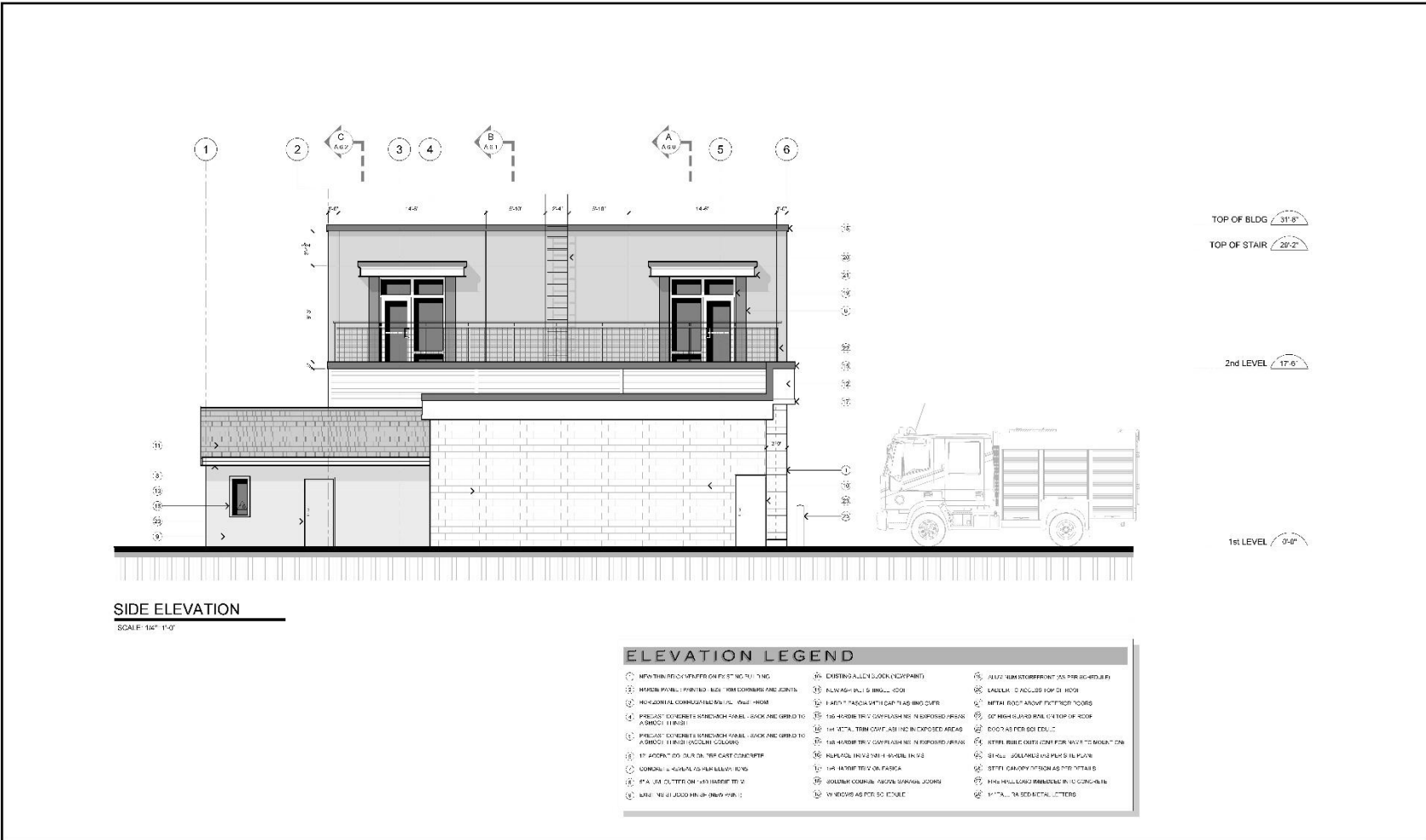
POPKUM
 Fire Hall
 10570 Popkum Rd.
 Popkum, British Columbia

DATE:
 [Blank]

PROJECT REVISIONS	
NO.	DESCRIPTION
1	ISSUED FOR PERMIT
2	FOR COMMENTS
3	FOR COMMENTS
4	FOR COMMENTS
5	FOR COMMENTS
6	FOR COMMENTS

PROJECT & DRAWING TITLE:
POPKUM FIRE DEPARTMENT PLANS
10570 POPKUM RD N, ROSEDALE, BC
EXTERIOR ELEVATIONS

DATE: FEB. 2025 SCALE: 1/4" = 1'-0" DRAWING: PTD45



ARCHITECT: **LUTEYNT ARCHITECTURE LTD**

1100 WESTERN BLVD
VANCOUVER, BC V6E 3K7
TEL: 604-273-2222
WWW.LUTEYNT.COM

OWNER: **Fraser Valley Regional District**

10000 200TH ST
FRASER VALLEY, BC V5A 1H6
TEL: 604-871-2222

PROJECT: **POPKUM Fire Hall**

10570 Popkum Rd.
POPKUM, BRITISH COLUMBIA



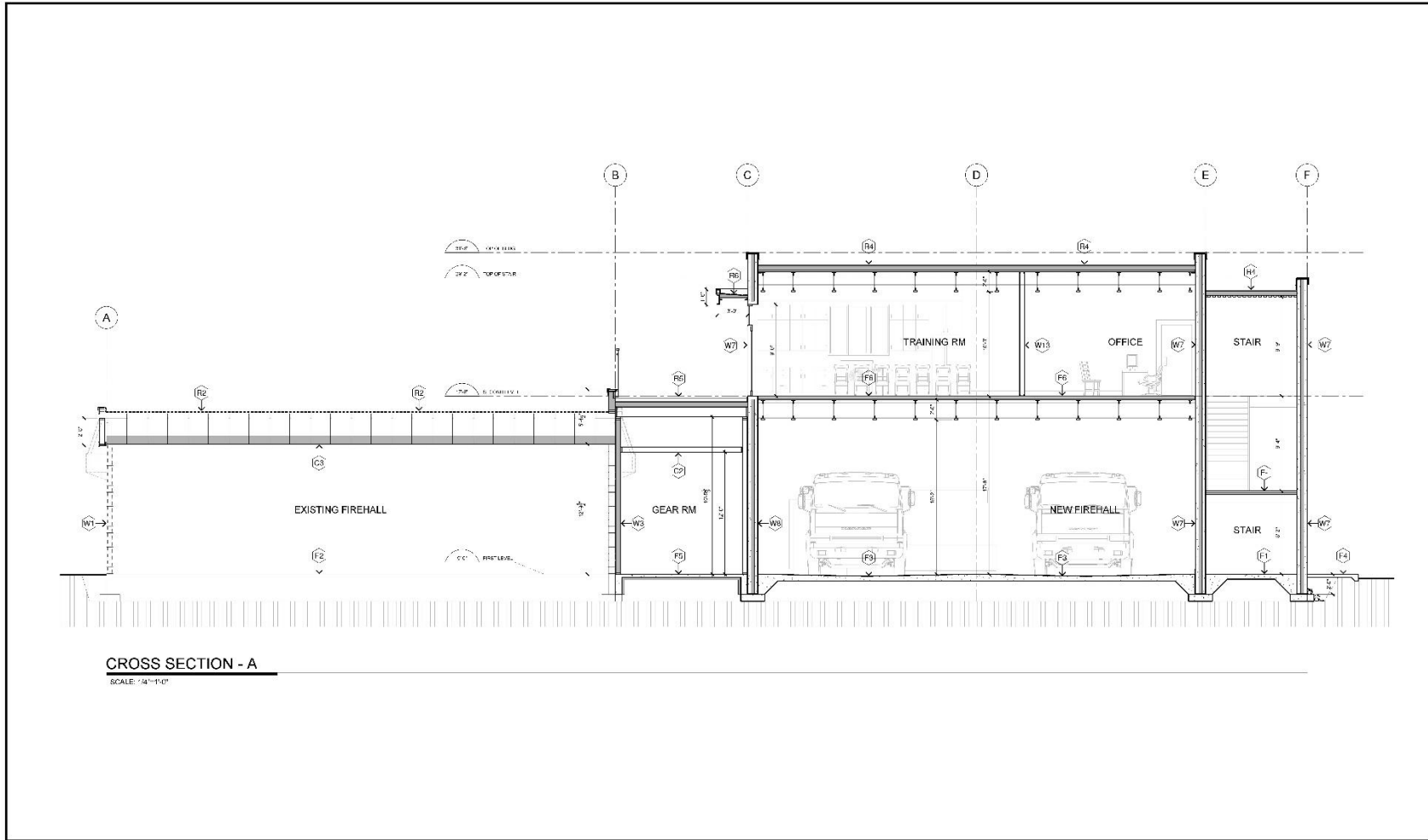

PROJECT REVISIONS	
NO.	DESCRIPTION

PROJECT & DRAWING TITLE: **POPKUM FIRE DEPARTMENT PLANS 10570 POPKUM RD N, ROSEDALE, BC EXTERIOR ELEVATIONS**

DATE: FEB. 2025 DRAWN: 1/4/25 1/4" = 1'-0" PTD/AS

© 2025 LUTEYNT ARCHITECTURE LTD. ALL RIGHTS RESERVED. THIS DRAWING IS THE PROPERTY OF LUTEYNT ARCHITECTURE LTD. AND IS NOT TO BE REPRODUCED OR TRANSMITTED IN ANY FORM OR BY ANY MEANS, ELECTRONIC OR MECHANICAL, INCLUDING PHOTOCOPYING, RECORDING, OR BY ANY INFORMATION STORAGE AND RETRIEVAL SYSTEM.





CROSS SECTION - A
SCALE: 1/4"=1'-0"

ARCHITECT :

11011 150th Street, Suite 101
Surrey, BC V3R 4G2
Tel: 604.593.2222
www.luteynt.com

OWNER :

Fraser Valley Regional District
10000 150th Street, Suite 101
Surrey, BC V3R 4G2
www.fvrd.ca

PROJECT :

POPKUM Fire Hall
10570 Popkum Rd.
Popkum, British Columbia



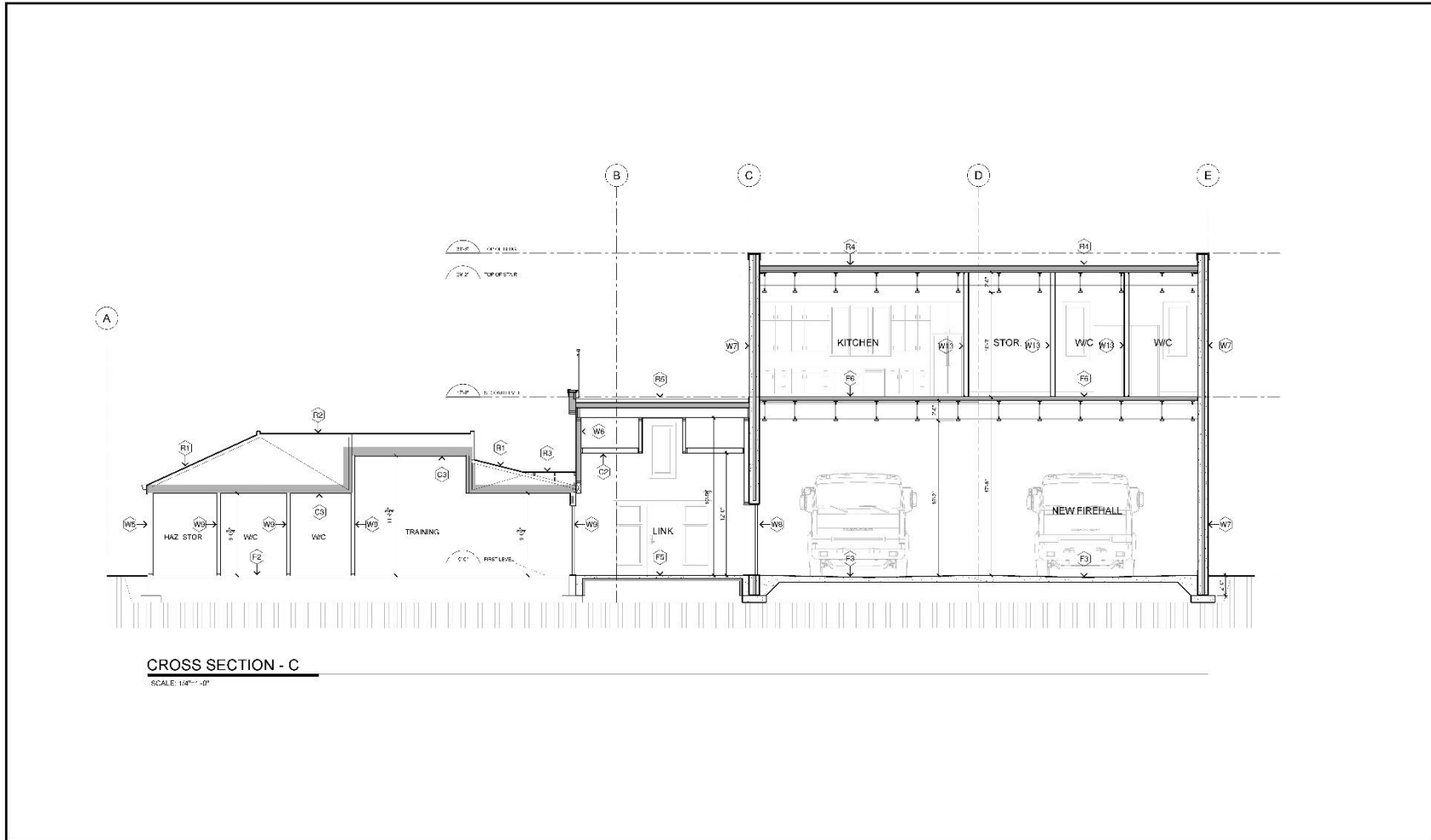
PROJECT REVISIONS	
NO.	DESCRIPTION

PROJECT & DRAWING TITLE :

POPKUM FIRE DEPARTMENT PLANS
10570 POPKUM RD N, ROSEDALE, BC
CROSS SECTION - A

DATE: FEB. 2025 DRAWN: 1/4/25 CHECKED: PTD/MS





CROSS SECTION - C
SCALE: 1/4"=1'-0"

ARCHITECT :

11011 107TH AVE. SUITE 101
VANCOUVER, BC V5R 1C7
TEL: 604.273.2222
WWW.LUTEYNT.COM

OWNER :

Fraser Valley Regional District
10000 200TH AVE. SUITE 100
VANCOUVER, BC V5R 4G6
WWW.FRASERVLDIST.COM

PROJECT :

POPKUM Fire Hall
10570 Popkum Rd.
Popkum, British Columbia



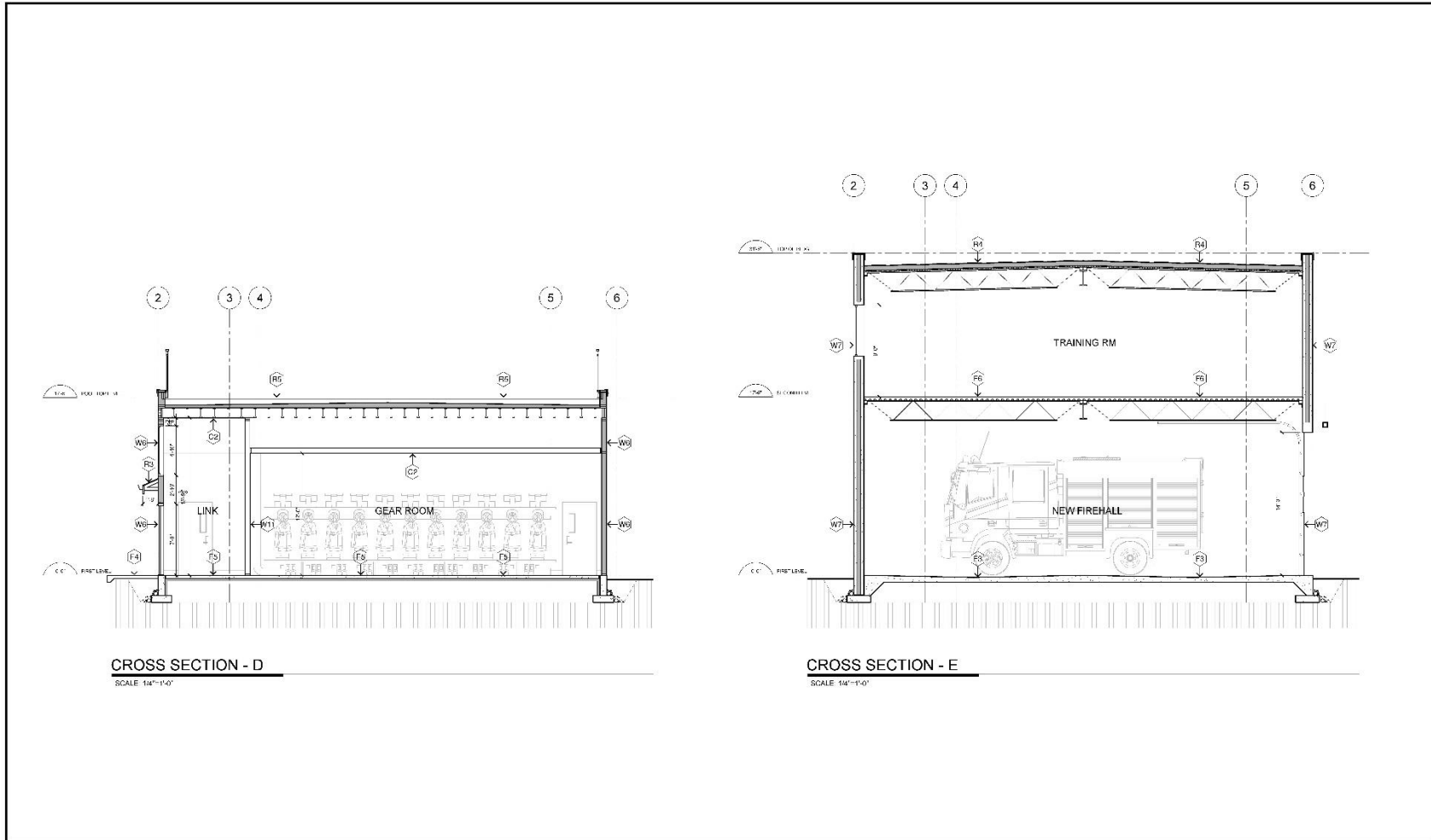
PROJECT REVISIONS	
NO.	DESCRIPTION

PROJECT & DRAWING TITLE :

**POPKUM FIRE DEPARTMENT PLANS
10570 POPKUM RD N, ROSEDALE, BC
CROSS SECTION - C**

DATE: FEB. 2025 SCALE: 1/4"=1'-0" DRAWN: PTD/KS





ARCHITECT :

1100 WESTERN BLVD
VANCOUVER BC V6C 3R8
TEL: 604-273-2222
WWW.LUTEYNT.COM

OWNER :

Fraser Valley Regional District
1000 BURNHAMTHORPE RD
VANCOUVER BC V6C 3R8
TEL: 604-273-2222

PROJECT :

POPKUM Fire Hall

10570 Popkum Rd.
Popkum, British Columbia

Sheet

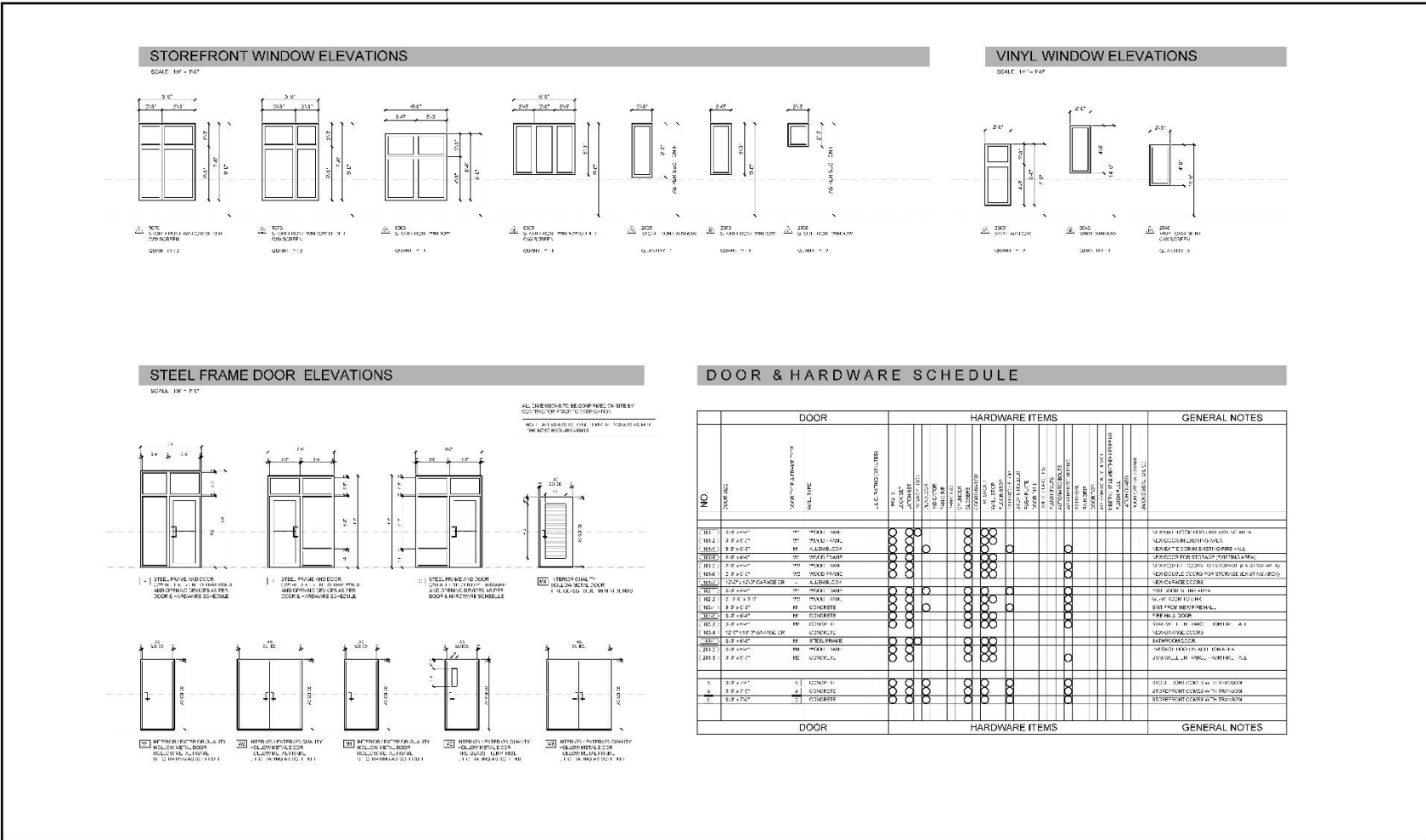
PROJECT REVISIONS	
NO.	DESCRIPTION

PROJECT & DRAWING TITLE :

**POPKUM FIRE DEPARTMENT PLANS
10570 POPKUM RD N, ROSEDALE, BC
CROSS SECTION - D & E**

DATE: FTR 2025 DRAWN: 1/4"=1'-0" FILE NO: FTR045





PROJECT REVISIONS	
NO.	DESCRIPTION
1	ISSUED FOR PERMITTING
2	ISSUED FOR CONSTRUCTION
3	ISSUED FOR FINAL REVIEW

PROJECT & DRAWING TITLE:
POPKUM FIRE DEPARTMENT PLANS
10570 POPKUM RD N, ROSEDALE, BC
WINDOW & DOOR SCHEDULE

DATE: FEB. 2025 SCALE: 1/4" = 1'-0" DRAWING: PTD450



* A pdf version of the plans is available through the contact person listed in Section 5.0.

Schedule B

Quotation

 <p>Fraser Valley Regional District</p>	RFQ NUMBER: _____ RFQ TITLE: _____
---	---------------------------------------

Legal Name: _____

Address: _____

Name and title of Representative: _____

Telephone: _____ Email: _____

Form of Business Organization

- Sole Proprietorship
- Partnership Date of Establishment _____
- Corporation Date of Incorporation _____ Business No. _____

I/We hereby offer to provide to the Fraser Valley Regional District the Services for the prices plus applicable taxes:

Item #	Item Name	Estimated Quantity	Unit of Measure	Unit Price	Total Amount
1.	Schematic review				
2.	Design meetings				
3.	Design				
4.	Validation				
7.	Other				
8.	Other				
CURRENCY: Canadian				Subtotal:	\$
				GST (5%)	\$
				PST (7%)	\$
				TOTAL:	\$

Additional Fees and Disbursements

- 1. Printing \$ _____
- 2. Additional Meeting \$ _____
- 3. Travel \$ _____
- 4. _____ \$ _____
- 5. _____ \$ _____

If this offer is accepted by the FVRD, then such offer and acceptance will create a contract as described in the RFQ, this Quotation and other terms, if any, that are agreed to in writing by the parties.

I/We the undersigned authorized representatives of the Contractor, having received and carefully reviewed the RFQ, including without limitation the Specifications and General Terms and Conditions, submit this Quotation in response to the RFQ.

This Quotation is offered by the Contractor this ___ day of _____, 2026.

CONTRACTOR

I/We have authority to bind the Contractor

Legal Name of Contractor

Signature of Authorized Signatory

Signature of Authorized Signatory

Name & Title/Position:

Name & Title/Position: